

High Knob Owners Association, Inc.

Board of Directors Meeting Minutes

August 26 2024

Name	Present
Watts Hill, President	Zoom
Carol Phillips, Vice President	Zoom
Desiree Williams, Treasurer	Y
Dan Smith, Secretary	Y
Greg Casewell, Director	Y
Jerry Pomeroy, Field Service Manager	N
Linda Everett, Office Manager	N
Quorum Present	Y

Meeting Purpose

To review HKOAI old and new business and establish any action items for the continued improvement of the High Knob community.

Guests:

Guests via Zoom:

Barb Perlik

Patrice Traeger

Debra Kohlman-Trigoboff

Dan Trigoboff

Meeting called to order: 7:01

Old Business

July 22nd Meeting minutes approved.

August 12th Meeting minutes approved.

Required complaint process, per State of Virginia, has been resolved.

State licensing requirement has been resolved. We are required to notify the State of change in board members.

Watts Hill is working to update records for insurance.

Desiree Williams made motion to remove Greg Sadler and Barry Smith from our HKOA checking account and to add Dan Smith and Greg Caswell. Motion approved.

Website needs updating

- New board members
- Complaint process
- Broken links
- Not compatible with mobile devices

Financial Report

Reconciling budget for prior year.

New Business

Determine how to manage credit cards among staff.

Meeting Adjourned: 7:41

Upcoming meetings:

September 9th

September 23rd