

# High Knob Owners Association, Inc.

## Board of Directors Meeting Minutes

September 09, 2024

Name	Present
Watts Hill, President	Zoom
Carol Phillips, Vice President	Zoom
Desiree Williams, Treasurer	Y
Dan Smith, Secretary	Y
Greg Casewell, Director	Y
Jerry Pomeroy, Field Service Manager	Y
Linda Everett, Office Manager	Zoom
Quorum Present	Y

### Meeting Purpose

To review HKOAI old and new business and establish any action items for the continued improvement of the High Knob community.

Guests:

Michelle and Dalton Menninger

Guests via Zoom:

Barb Perlik

Linda Everett

John Hight

Meeting called to order: 7:03

### Old Business

A request for additional rocks as a barrier to a private residence was approved by the previous board. Jerry Pomeroy has determined there is not enough room.

### New Business

Discussed the Spotted Lantern Fly and the removal of the host, Tree of Heaven (Chinese Shumack, *Ailanthus altissima*), with approval from Jerry Pomeroy.

Discussed the state law regarding how associations handle request/complaints. High Knob is now compliant.

Discussed status of liability insurance limits and rates. Updates have been made, all boards and employees are covered. Watts Hill is suggesting increasing coverage and will provide the additional cost.

Discussed the status of High Knob incorporation. Fees paid and information updated.

Reviewed requirements for updating authorized signatures and paperwork requirements. There is a federal requirement for information to be submitted yearly, if there are changes in board members.

August 26<sup>th</sup> minutes approved.

Discussion about providing Welcome Package availability and liability.

Financial Report review.

Alpine water project starts on the 23<sup>rd</sup>

There will be outages around Alpine, Chestnut and Skyline.

Highway signal project on 55 will be completed when meter is installed.

Motion made and approved to make the returned check fee \$35.

Discussed requirements and guidelines for the web page and what needs to be updated.

Motion made and approved to increase Quintin Rubio's salary 3%.

### **Executive Session**

Move to go to executive session at 8:08 to 8:18

Meeting Adjourned: 8:20

Upcoming meetings:

September 23<sup>rd</sup>